

February 24, 2015  
Bay Area Genealogical Society Board Meeting Minutes

President, Shirley Lindquist called the board meeting to order at 6:30 p.m.  
Present were: Shirley Lindquist, Melodey Hauch, Kim Zrubek, Annette Bowen, Deborah Gammon, Bob Wegner, Loren Martin, Polly Swerdlin, Bill Mayo, Betty Wegner, Garry Garrett, and Barbara Hart. A quorum was met.

We started the meetings with introductions because we had a couple of visitors.

January 2015 Board meeting minutes were approved as corrected.

Loren Martin, treasurer gave monthly financial report . BAGS is within budget. The expense was to UVB church. Balance as of January 31, 2015 is \$4,809.66. A complete report will be filed with the minutes.

Nick Cimino was not present so Status of SIG programs was not given.

Polly Swerdlin gave Website status report. Loren Martin and Melodey Hauch have been added to the contact list on website. Our new server, Dream Host doesn't allow emails to be forwarded to aol and Comcast so Polly forwards emails to Loren and Melodey. Bill recommended that the officer's photos be added to the website.

Bob Wegner made motion to approve to make the advisor position to be the Parliamentarian through the fiscal year. Loren seconded the motion. There followed much discussion about the time to delete the present website and make announcement about the new website on the 27<sup>th</sup> and have Kim Zrubek to put item on the new website in newsletter. Bill Mayo gave advice about when a motion can be made and when things get discussed.

The motion to make Bill Mayo the new Parliamentarian passed. Another motion by Bob was to not delete the old website until March 1. Kim seconded and motion passed.

Garry Garrett is working with Polly on the website and is enjoying it.

Status of Members First Committee report was given by Bob Wegner. He sent an email of his complete thoughts but in summary the Beginning Genealogy Special Interest Group event hosted by BAGS at Friendswood Library was well attended by BAGS members with 16 members attending.

There was discussion about how “big sister” and “big brothers” can help new members feel at home and learn the ropes of the organization. Kim voiced how difficult it could be for her to have to know how many BAGS members would be at a meeting and schedule around other people’s schedules. Shirley voiced how much it is necessary that these events “come on strong as a BAGS event”.

Motion was made by Bob to adopt the following recommendations for future BAGS events:

1. Use an event specific sign-in sheet.
2. Use an event specific survey form
3. Use a support network

Melodey seconded the motion and it was further discussed with Loren noting that the Board has the responsibility to support event and implement the event.

The motion was passed.

Bob Wegner made motion to adopt the event date of July 11, 2015 for next workshop and that the budgeted costs of \$500 to cover the expense of the speaker which would include her costs and the expense of the church as venue for the event and that the registration fee be free to members and \$10 for non-members. Kim seconded it. Motion passed.

Loren asked where the money was to come from for the event

The \$500 is in the budget and will be used for the next workshop of July 11, 2015.

The motion was approved.

A complete report on the Members First Committee will be filed with minutes.

Mentoring Committee wasn’t given as Nick Cimino was not present.

Surname lists report by Bill Mayo: He has generated a surname list of BAGS members. It is 13 pages long, but as it is to be digital that really isn't a problem. There were several suggestions to shorten the list by combining family units. The Registrar, Bob Wegner noted that members that haven't renewed by Oct. 31<sup>st</sup> will be removed from rolls and questioned how this would affect the surname list. Bill Mayo only agreed that the surname list should only be generated once a year and he is only doing it this year. It will be passed on to someone else so a master list will be used. All in all, the board is happy with what he has done and he will report again in March.

#### NEW BUSINESS:

Bags Journal report was given by editor, Melodey Hauch. As of this date, the Journal is 30 pages and she is happy with it and it should be ready for the March meeting.

Speaker programing report by Kim Zrubek. There are no changes or additons to the Friday night program schedule or SIG schedule at this time.

This Friday night is Nick Cimino and Bob Wegner on German genealogy. No computer is needed this Friday and this is an introduction of an upcoming SIG program at Friendswood Library.

A complete report that was emailed to secretary and will be filed with the minutes.

#### Newsletter Message:

President Shirley Lindquist asked if the Board felt that the President's Message was necessary as she has spoken to some members of the Society and reported to her that the message isn't read, but the Board feels that the message is necessary as all groups and societies have a President's message. One will not be written this month and Kim, the newsletter editor will replace that area in the newsletter with something else.

Membership, Renewals and New Members report was given by Registrar, Bob Wegner. Bob reported that the society has increased by 5% with 7 new members and a total of 156 members. He is curious how new members are finding our society. There was brief discussion about publicity and that Bettejean Spatafore continues to put articles in local publications. A complete Registrar's report will be filed with the minutes.

#### COMMITTEE REPORTS

Annette Bowen, the Corresponding Secretary reported that she had sent out 1 sympathy card and 1 anniversary card. She has had a couple of requests from people looking for people and she said that she doesn't give out personal information.

#### County Coordinator Report

Report came via email and husband, Loren gave a summary. We are low on the lottery list so we had to take the dates drawn and the new dates for bus trips to Clayton are: Thursday, April 16, 2015, Wednesday, July 15, 2015 and Thursday, September 17, 2015. We do have one coming up March 10. The Board would like these dates listed on the webpage.

Dropbox: Bill Mayo reported on Dropbox. He did not download Dropbox to his computer and he can no longer access it. Polly commented that we can store on the Dream Host. Bill asked Polly to take over the storage of files from Dropbox to consolidate job functions and have files in only one place. He agreed to upload them when necessary. Polly agreed and said that it would have to be made members only files and she will investigate that and report in March.

#### Member services:

Polly reported that she has 13 folders and 50 brochures. Barbara Hart was introduced by Polly as a new person of the Welcoming Committee. A request was made for the 4 new members to have their nametags this Friday night and the task was given to Barbara to complete with Avery product. Copy Doctor has a copy of the brochure on file so they can be made when requested. Remember that we are tax exempt. BAGS is charged when they are ordered.

She reported that she had 2 requests for rides to the General meetings on Friday night. Annette offered to pick up the people who are Jerry Higgs and Carolyn Willet.

#### Pedigree Charts:

Eleanor Caldwell was not present and this item was not discussed.

#### OTHER ITEMS

Publicity: Bettejean Spatafore was not present.

Bill Mayo reminded everyone that election of officers will be soon and a nominating committee is needed.

We adjourned by President, Shirley Lindquist at 8:22

Respectively submitted,

*Deborah C. Gammon*